



## Children's Ministry Volunteer Training - Luau Event Outline

- Greet guests as they arrive/guests get lunch/fellowship around tables (20-25 minutes)
- Welcome & Inspiration (30 minutes)
  - Introduce myself
  - Overview of event
  - Opening prayer
  - Children's Ministry Staff introductions
  - Children's Ministry vision statement and core values
  - \*\*During this time, we randomly selected ticket numbers for the prize table\*\*
  - What does it mean when you say "YES" to serving in Children's Ministry (we shared our ideas and then invited the volunteers to share their own on the chalkboard paper at each table - these will be hung in our volunteer refreshment area)
- Closing Prayer (10 minutes)  
Our Family Ministry Pastor led this time of prayer, praying for volunteers who serve in:
  - Each area of our ministry (by age)
  - Ministry support
  - Staff
- Age-Level/Area Breakouts (45 - 60 minutes)  
This time was led by team leaders and staff to provide specific information for volunteers who serve with:
  - Infants & Toddlers (Babies - 2's)
  - Preschoolers (2's-K)
  - Younger Elementary (1<sup>st</sup>-3<sup>rd</sup> Grade)
  - Preteens (4<sup>th</sup> & 5<sup>th</sup> Grade)
  - Ministry Support (Check-In Team & Greeters)
  - Student Leaders

We covered items such as:

- Arrival time
- What to do if you will be late or absent
- Curriculum details
- What a typical morning looks like
- Where to find supplies
- Check-in & check-out procedures
- Evacuation procedures
- What to do if you need to contact a parent
- Discipline guidelines